LEARNING SUPPORT

Responsible Official: PROVOST
Responsible Office: UNIVERSITY ADVISEMENT CENTER

Policy Purpose

This policy specifies how advisors in the University Advisement Center assesses undergraduate students’ need for learning support and the paths by which students complete learning support requirements.

Policy Statement

ETSU University Advisement Center advisors evaluate valid ACT or SAT test scores, Accuplacer, or other nationally normed test scores with accordance tabling to determine ACT, SAT, and Accuplacer concurrence to determine all admitted undergraduate students’ need for learning support. Students who require learning support must meet learning support requirements in the first two semesters of full-time and part-time enrollment at ETSU. Students who University Advisement advisors determine need learning support and whose first term is the summer term must meet their learning support requirements in the first two semesters following the summer term. Students who need to meet learning support requirements for reading, math, and writing must meet their requirements in the first three semesters. Students required to participate in learning support will have priority for enrollment in learning support-enhanced course sections. In some instances, and with approval from advisors in the University Advisement Center, students may challenge a learning support placement by taking an approved, nationally normed, standardized assessment identified by the university. Students may take the assessment challenging a learning support placement only once.

If a student’s high school transcript or other academic documentation indicates college readiness, ETSU may use holistic assessments to determine learning support requirements.

I. Completing Learning Support Requirements.

A. Students complete learning support in mathematics by passing:

1. a mathematics support-enhanced section of a designated general education math course,
2. any other college-level math course, or

3. completing the Seamless Alignment and Integrated Learning Support (SAILS) program or Bridge Math courses prior to enrolling at ETSU and presenting a certificate of completion to the University Advisement Center.

B. Students complete learning support in writing by passing:

1. a writing support-enhanced section of a designated general education composition course, or

2. any other college-level English course equivalent to ENGL 1010 or higher.

C. Students complete learning support in reading by passing:

1. a reading support-enhanced section of a designated general education course, or

2. any other college-level course.

Authority:

Previous Policy:

Defined Terms

A defined term has a special meaning within the context of this policy.

NA

Policy History

Effective Date

a. Initial: March 24, 2017

b. Revised:
Procedure

I. University Advisement Center advisors identify students in need of Learning Support as follows:

A. Nationally Normed, Standardized Scores.
   1. Students with ACT writing, reading or math score, equivalent SAT scores, or scores on other nationally normed, standardized placement tools below ETSU’s established minimum scores.
   2. To be valid, test scores must be no more than five years old.

B. Transfer Students without Nationally Normed Standardized Scores.
   1. Writing Learning Support
      Transfer students entering without initial assessment scores or transferable credit for a college-level English course equivalent to ENGL 1010 or higher must take a nationally normed, standardized placement tool to determine Learning Support-Writing requirement.
   2. Reading Learning Support
      Transfer students, entering without initial assessment scores or transferable credit for a 3-credit college-level General Education course must take a nationally normed, standardized placement tool to determine Learning Support-Reading requirement.
   3. Math Learning Support
      Transfer students, entering without initial assessment scores or transferable credit for a 3-credit college-level mathematics course must take a nationally normed, standardized placement tool to determine Learning Support-Math requirement.

C. Special Student populations (i.e., Undergraduate Special Students, Visiting Students, Dual Enrollment, and Academic Fresh Start Students).

   Special Student populations who enroll in courses with a Learning Support pre-requisite must meet Learning Support requirements in order to enroll in the course with the pre-requisite.

II. Dropping Learning Support-Enhanced Courses.

A. To drop a learning support-enhanced course section, a student must:
   1. Meet with their academic advisor.
   2. If it is determined the learning support class should be dropped, the major academic advisor will confer with advisors in the University Advisement Center for options and planning. If the decision is for the student to drop the course, the major advisor will follow the steps as outlined on the OEDAA advisor resources page for processing
3. The advisor creates (or modifies an existing hold) on the student’s account during their advisement appointment to ensure the student is advised about the learning support requirement.

**Procedure History**

**Effective Date**

a. Initial: March 24, 2017  
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**Related Form(s)**

OEDAA Resources  
Learning Support  

**Scope and Applicability**

Primary: Academics  
Secondary: Students